

Oregon Public Library

Board Meeting

May 19, 2022

Attendees: Rick Bunton, John Young, Randi Webb, Karly Spell, Pam Steele, Rachel Brunner, [Stephanie Nissen](#)

Meeting was called to order by Rick Bunton at 6pm.

Randi motioned to approve the agenda, John seconded.

Pam motioned to approve the Consent agenda, Karly seconded.

Priority Announcements/Information sharing:

- a. Seed Library - OPL launched a seed library in April, so far it has been very successful and difficult to keep it stocked. Stephanie is planning to move it to a more permanent location.
- b. Ghost Hunt - Saturday, May 14th, a team came out to the library to conduct a ghost hunt. The results will be available in August.
- c. Summer Reading - May 19th kick off for summer reading. June and July event calendars are printed out and available for patrons.

5. Director's Report

We had a recent patron deletion, which brought our total numbers down. Digital check-outs have increased. 75 treat bags handed out for April - Library month. New additions to the library were added to the website home page; Stephanie is working to combine services into one page. She also conducted an accessibility method on the website and found some improvements to be made. Strategic planning survey almost complete, will be wrapped up May 31st. Planning committee will meet to finalize results at the end of the month. Marketing goals: consistency across the board. For facilities improvements, John moved to approve \$810 for people counters to be installed, Randi seconded and the voice vote was unanimous. Karly motioned to approve the purchase of new shelving, Pam seconded and the voice vote was unanimous. There was a leak in the art storage area, the roof was patched and seems to be fine now. Attic storage cleaned out to make room for PC for people supplies. Stephanie plans to reorganize the main floor office to provide a space for staff to work- John motioned to approve purchase of office furniture, Pam seconded and the voice vote was unanimous. Stephanie is also working on a reprint of the Art of Oregon book – looking at different printing options to offer a more affordable option.

President's Report

A group called City of Oregon Operates has been created and they are working on a referendum for hiring a City Manager. Rick shared a petition with the board. Also, Katie Beeh has resigned from her position as board trustee. We will put her resignation on the agenda for the next board meeting.

Treasurer's Report - None

Old Business - None

New Business

- a. Strategic Planning Committee Updates - Wrapping up the survey. Will meet May 31, 2022 to discuss results and next steps.
- b. FY22 Professional Development Budget Update Stephanie is asking to move \$1500 from miscellaneous budget to Professional Development so she can attend a conference. John motioned to approve and Rachel seconded. Voice vote was unanimous.
- c. Budget/Ordinance Cycle
 - i. Budget Hearing Will be July 21 and we will need a quorum for this meeting.
 - ii. FY23 Board Meeting Dates Ordinance
 - iii. Nonresident Fees Ordinance Randi motioned to approve both, Karly seconded.
 - iv. FY23 Working Budget - Stephanie reviewed some budget changes. She would like us to move into utilizing more of our budget.

Comments/Questions from Trustees/Public (2 minutes) - We had a good crowd for the summer reading Kick-off!

Meeting adjourned at 6:33pm.