

## Oregon Library Board Meeting

Aug 25, 2022

Attendees: Rick Bunton, Pam Steele, Randi Webb, Karly Spell, John Young, Rachel Brunner, Stephanie Nissen

The meeting was called to order at 6pm by President Rich Bunton. John moved to approve the agenda and Pam seconded. Randi moved to approve the consent agenda and Rachel seconded. There were no Priority Announcements.

### Director's Report

- a. FY22 fiscal year report – Circulation was up 16% from last year, public computer sessions are high, almost 450 passport applications were processed, resumed recycling plastic bags, 130 e-newsletter subscribers, 265 total programs, 2758 attendees, started a teen advisory board and book club, working relationship with the SEMA director, got 3 paintings conserved, updated the website with more gallery information, updated security and cameras, new email addresses, and migrated to a new event calendar. Electronic usage/requests were up 10%, 25% increase in social media followers, construction outside will hopefully be done by Autumn on Parade, Hoopla to replace scholastic,
- b. Server upgrade (approval) working on a technology upgrade plan with Chris from 42 tech– need a new server this year, which will cost \$5409.72 – John moved to approve the expenditure, Randi seconded. Voice vote was unanimous. Found a grant from Illinois Humanities that Stephanie will apply for. It's unrestricted funds.
- c. COVID testing site follow-up - After further research, Stephanie does not think it is a feasible option for us.
- d. Conservation update & cost (approval) - quoted price for conservation was \$4200 for the Ella Bird Smith paintings. Pam motioned to approve the expenditure, Rachel seconded, and the voice vote was unanimous

President's Report - none

Treasurer's Report - none

Old Business -none

### New Business:

- a. Stephanie reviewed the Strategic Plan. John moved to approve it and Randi seconded it.
- b. Randi moved to approve the new Photo Policy, Pam seconded it.
- c. John moved to approve Tax Levy Ordinance adoption, Rachel seconded.
- d. We discussed the Open trustee position and the two applicants. Rachel asked about the possibility of transitioning from a 7 person board to a 5 person board. The decision was tabled until we get more information about the election cycle and the reason for the 7 person board.
- e. John moved that we go into Closed Session for Director's Evaluation [5 ILCS 120/2(c)(1)], Pam seconded. Stephanie shared accomplishments over the year, shared current projects in progress, and discussed future projects.

After some discussion, the board decided to give Stephanie a 5% raise for the year and an additional 3 days of vacation.

The meeting was adjourned at 6:55pm.