

**Oregon Public Library
Board Meeting Minutes
Oct. 20, 2022**

Attendees: Rick Bunton, Pam Steele, Rachel Brunner, Randi Webb, John Young, Stephanie Nissen

The meeting was called to order at 6:04 by Rick Bunton. Pam moved to approve the agenda, John seconded. Rachel moved to approve the consent agenda, and John seconded.

Rick mentioned that Beth Simone was discussing historic books of the area and brought up the fact that the library has (or had) a safety deposit box at the Rock River Bank that used to contain the library blueprints, the Heckman book, and the Gallery book. Stephanie says that all of these items are now on site at the library except for the Gallery book, which is missing.

Director's Report

- a. Kiwanis Club - Stephanie is a charter member now.
- b. Officially launched hoopla on the website. Can stream immediately, no wait time.
- c. Migrating phone systems and quick books (should be wrapped up by the end of the month)
- d. Book Sale - first year that the library ran it without the friends group – 500 people attended and we raised \$1641
- e. Centennial Library status (IL State Historical Society) - applied for this status and received it.
- f. Estimated totals for library visits and gallery visits. Electronic requests went up 7.3%.

There was nothing for the President's Report and nothing for the Treasurer's Report.

Old Business: Parma Conservation updated quote (approval) - Ella Bird Smith paintings have been conserved. Although we had originally decided to wait on the William Wendt piece, they had already started on it so offered a 50% discount which came to \$5800, which is within our budget. Pam voted to approve the quote and John seconded. The voice vote was unanimous.

New Business: Elections - Rick's term is up in 2023. John, Randi and Karly are up for election for the unexpired two-year term. They will need to complete petitions and gather signatures to be on the ballot for the spring election. Per Capita Grant – Serving our Public Review - Lots of work to do on this grant and it is due December 2022. Policy Review - Rachel moved to approve the following policies and John seconded.

- i. Wi-Fi Acceptable Use (no changes)
- ii. Materials Selection (no changes)
- iii. Prevailing Wage Act (no changes)
- iv. Social Media (no changes)
- v. Authority to Spend (no changes)

The meeting was adjourned at 6:28pm.