

## Oregon Public Library

### Board Meeting

July 20, 2023

Attendees: Pam Steele, Rick Bunton, Martha Borher, John Young, Rae Brunner

Excused: Randi Webb, Karly Spell

The meeting was called to order at 6:00pm. Pam moved to approve the agenda, and Martha seconded. Rae moved to approve the consent agenda and John seconded.

Priority Announcements/Information sharing - None.

Director's Report: Total visits up 15% from last month, Circulation up 27% from last month, Increased program attendance by 51%.

PA 103 – 0100 - Signed into Law in June 2023, Takes effect in Jan. 202. Because we have adopted the ALA Bill of Rights, we should meet the requirements of that new law.

2024 Tax Levy - based on 4 months of spending we should lower the levy so that the balance is \$1000 to keep the account open.

City of Oregon Micro Grants - Darin Dehaan brought it to our attention, but it may only be for For-Profit institutions. Stephanie will look into it to see if the Library can utilize any of them.

Upcoming programs - Summer reading program is wrapping up. The app has been very successful with almost 1000 books.

Saturday, September 15th, there is a Wizard of Oz Mystery Dinner. Tickets will be available in August.

President's Report - none. Treasurer's Report - none.

Old Business: Building Committee - met two weeks ago. Talked about next steps for the committee. May do a facilities walk to evaluate the building needs. A referendum may be needed in the future to complete these projects.

New Business - New Patron Computers quote (Approval) - All public computers will be replaced. Total cost is \$11,961.93 (which is just under budget). Motion to approve Martha, seconded by John. Voice vote unanimous. Should be in place by the end of Summer

Art Acquisitions - Received a message from Anthony Deter in Dixon, there is a Holder Jenson art piece being donated pending approval. Pam made a motion to approve the acquisition and Rae seconded.

Proposed Policies:

i. Library of Things Policy (Approval) - The display has increased circulation of the contents of the library of things. The hotspots have been an issue and other libraries have enacted a 30 day suspension of borrowing privileges if they are checked out and become overdue. The policy also pertains to equipment that is non-circulating (used in house with supervision). Martha moved to approve the new policy and John seconded.

ii. Program Policy (Approval) - Created as a result of an email received from a patron who is out of district. Also will offer us some protection regarding. Rae moved to approve the program policy and Pam seconded.

d. Ordinance Cycle:

- i. FY24 Budget & Appropriations Ordinance - Legal will review it prior to official approval. Stephanie will bring it to the board for review in August. Pam made a motion to approve the tentative ordinance and Martha seconded it. The voice vote was unanimous.
- ii. FY24 Building and Maintenance Ordinance - Martha made a motion to approve, and John seconded. The voice vote was unanimous.

Comments/Questions from Trustees/Public (2 minutes)

The meeting was adjourned at 6:19pm.