

Oregon Public Library
Regular Board Meeting
March 18, 2021

1. Call to Order: The meeting was called to order at 6:01 p.m. by President Rick Bunton.
Present: Katie Beeh, Wendy Nelson, John Young, Rick Bunton, Pam Steele, and Hilaree Lombardo, Director. Guest Rachel B.
2. Approval of Agenda:
 - a. Katie moved to approve the agenda. Seconded by John. Approved.
3. Consent Agenda:
 - a. John moved to approve the Consent Agenda. Seconded by Katie. Wendy – yes, Katie – yes, Pam – yes, John – yes, Ric – yes. Approved.
4. Priority Announcements/Information sharing
 - a. Programs
 - The garden has been registered as a butterfly garden with Monarch Waystation
 - Virtual programs/tours
 - Planning outside programs and events for the summer
 - b. Office for Civil Rights follow up report
 - 10 year follow up to see where the library stands with ADA compliance.
 - The library's accessibility has changed. Director Hilaree is following through with reporting updates the library has completed toward compliance.
 - c. Dr. Suess Books
 - The library owns all six of the books being removed for sale from the Dr. Suess Foundation. The books have been removed from the library shelf but will be available to patrons to read in the library.
 - d. Building issues
 - Toilet and boiler are fixed
 - Sewer backed up in the toilets, Anderson plumbing handled the plumbing issue.
 - AC has been installed and is up and running
 - e. Statements of Economic Interest
 - Board members need to sign forms stating they do not benefit financially from being on the board.
 - f. Trustee Officers
 - Election of board of trustee officers will be held in May.
5. President's Report – Ric suggested that we meet in person in May wearing masks.
6. Treasurer's Report – None

7. New Business

a. Strategic Planning Committee

John moved that a committee of volunteers from the board of Trustees form a Strategic Planning Committee. Seconded by Wendy. Wendy – yes, Katie – yes, Pam – yes, John – yes, Ric – yes. Approved. The meeting will be posted as to date and time. Plan for May.

b. Director's Report

Circulation was down from last month, everything else went up. Programs, people through the door, and patrons have all increased.

c. Air Quality Report

Blackhawk Hills Regional Council performed a site visit at the Oregon Public Library with the purpose of assessing the building's ventilation. The library received a good report.

The following recommendations were made:

- Reducing the maximum number of occupants
- Increase the amount of outdoor air
- Improve air filtration

d. Projector Screen

The projector Screen is broken. Director Hilaree will contact the manufacturer to check on a warranty.

e. Policy Review

1. Freedom of Information Act
2. Bloodborne Pathogens
3. Eagle's Next Art Colony Collection Art Committee

Katie made a motion to accept the documents, 2nd by John. . Wendy – yes, Katie – yes, Pam – yes, John – yes, Ric – yes. Approved.

8. Old Business

a. Reopening Phase

- i. Trying to do as much as possible outside
- ii. Accepting walk ins, paying attention to numbers
- iii. Stretching out passport applications

9. Comments/Questions from Trustees/Public

- a. Katie gave praise to Director Hilaree for the great job she has done and is doing for the Oregon Public Library.
- b. All are looking forward to being able to meet in person.

President Bunton adjourned the meeting at 6:46 p.m.

Respectfully submitted,
Pam Steele
Secretary Pro-tem