

Oregon Public Library
Regular Board Meeting
May 21, 2020

1. Call to Order: The meeting was called to order at 6:00 p.m. by President Rick Bunton.
Present: Katie Beeh, Wendy Nelson, John Young, Rick Bunton, Pam Steele, and Hilaree Lombardo, Director.
2. Approval of Agenda:
 - a. John moved to approve the agenda. Seconded by Katie. Approved.
3. Consent Agenda:
 - a. Katie moved to approve the Consent Agenda. Seconded by Pam. Approved.
4. Priority Announcements/Information sharing
 - a. Quarantine Report
 - i. Library is still closed due to Covid 19. Patrons continue to use Overdrive and Axis 360.
 - ii. Summer reading programs will be on line.
 - iii. Interactions with patrons occurs through Facebook, patrons are still engaged.
 - iv. Staff working about 60% of their hours
 - v. Received Etnyre Grant for \$6000 in cooperation with Oregon Park District for Story Walk Trail which is in development phase.
 - b. Upcoming Fiscal Year
Director Hilaree is working on a couple of Working Budgets due to Covid 19 and the uncertainty of income arising from the virus. The library is up \$10,000 from last year.
 - c. Basement and Boiler
 - i. Leak in boiler caused water damage to paper products and some flooring.
 - ii. Ehmen's Plumbing fixed and moved the boiler
 - iii. 42 Tech was called to help protect computers near the site
 - iv. Agreed to barter or give away unused shelving in boiler room area.
5. President's Report – None
6. Treasurer's Report – Sill have working funds even if taxes are late due to Covid 19.
7. New Business
 - a. Board Meeting Dates FY21
 - i. Director Hilaree contacted the attorneys for advice.
 - ii. Wendy moved to accept the ordinance setting the dates of the regular meetings of the Board of Trustees of the Oregon Public Library for the third Thursday of each month for the Fiscal Year 2021. Seconded by Katie. Approved.

- b. Nonresident Fee
 - i. Non-resident fee is currently \$120/year. Students within the Oregon Public School District can obtain a free library card good until September 1, 2020. Director Hilaree will research the possibility of pro-rating the fee after September 1.
- c. Reopening Plan
 - i. With the State of Illinois moving into Phase III of reopening, Director Hilaree, in accordance with ILA and RAILS, has developed a Tentative Reopen Plan.
 - ii. Katie moved to approve the Tentative Reopen Plan on condition that all staff test negative for the Corona Virus which would, in that case, delay the reopening of the library. Seconded by Wendy. Approved.
 - iii. No programs through June.

Adjournment

President Bunton adjourned the meeting at 6:37 p.m.

Respectfully submitted,
Pam Steele
Secretary Pro-tem