

Oregon Public Library
Regular Board Meeting
April 16, 2020

1. Call to Order: The meeting was called to order at 6:00 p.m. by President Rick Bunton

Present: Katie Beeh, Wendy Nelson, John Young, Rick Bunton, Pam Steele, and Hilaree Lombardo, Director.

2. Approval of the Agenda

Katie moved to approve the agenda, seconded by John. *Passed*

3. Consent Agenda

Wendy moved to approve the Consent Agenda, seconded by Katie. *Passed*

4. Priority Announcements/Information sharing

- A. Director Hilaree shared virtual programming currently in progress and those planned for summer use. Promoting contact with the library in several different formats allows patrons to keep communication lines open with the library.

Reopening Plan - The plans are extensive and will continue to be updated as we know more.

- B. Upcoming Fiscal Year

Fiscal Year Ends in June, county is still working on calculating taxes which affects putting together a working budget. During the pandemic will property taxes be filed on time?

5. President's Report - None

6. Treasurer's Report - Katie supplied us with a Balance Sheet and a Profit and Loss Sheet for April.

7. New Business

- A. Programs and Summer Reading

Hilaree is taking the summer programs month by month and has been very creative so far generating and finding virtual summer programs and reading programs online.

- B. COVID-19 Employee Expense Reimbursement Policy

Wendy moved that Employees will be reimbursed for expenses produced working from home. Seconded by Katie. *Passed*

8. Old Business

A. Hilaree laid out some changes to update the Emergency Procedure Policy and Employee Handbook. John moved to approve the updates as recommended, seconded by Pam. *Passed*

B. Temporary Library Cards

It was suggested that Oregon School District students that live out of the library district can receive temporary library cards until September 1st. It Was moved by Katie and seconded by Wendy to allow temporary library cards as proposed. *Passed*

9. Comments/Questions from Trustees/Public - Non given.

10. Adjournment

The meeting was adjourned by President Rick Bunton

Respectfully Submitted,

Pam Steele

Secretary Pro Tem