

Oregon Public Library

Board Meeting Agenda

Jul 21, 2022

Attendees: Rick Bunton, Rachel Brunner, Stephanie Nissen, Karly Spell, Pam Steele, Randi Webb, John Young

The meeting was called to order at 6:00 pm. John moved to approve the agenda, and Karly seconded. Pam moved to approve the consent agenda and Randi seconded it.

Priority Announcements: Stephanie published a virtual ad for the trustee position on FB and instagram. She will put something in the paper.

Director's Report

- a. Per Capita Grant of \$9,009.30 received. Working on IPLAR.
- b. Staff training day –Would like to close the library Nov. 11th to do a staff training day. Will do Director's annual review at the August board meeting. Finished the style guide for marketing and went over it with Staff. Director's report will change in August to reflect new technology, programming and engagement.
- c. Director's University - Stephanie noted that we need to attend to record keeping and develop some new policies and plans including a new capital improvement plan. Work on developing "evergreen" goals with our strategic plan. Look at grant opportunities through the Illinois state library.
- d. End of fiscal year report

President's Report -none

Treasurer's Report - none

Old Business

- a. Laptop cart update - 10 total laptops. Working on some fall programming for patrons.
- b. Strategic Planning Committee update - hope to have a plan to present at the August meeting
- c. Art of Oregon bulk softcover purchase (approval) - Rachel moved to approve the purchase of Art of Oregon books, voice vote was unanimous.

New Business

- A Randi moved to change from WIPFLI to Amen and Lauterbach, Pam seconded. Pam moved to approve the new Staffing and Salary Chart, John seconded.
- b. COVID-19 Testing Site opportunity - Will do more research and report back in August
- c. Karly moved to approve the Policy Review, Randi seconded.
 - i. Hours of Operation (no changes)
 - ii. Internet Use (no changes)
 - iii. Code of Conduct (no changes)
 - iv. Child Safety (no changes)
- d. Karly moved to approve the new Art Acquisitions, Pam seconded.
 - i. Fran Swarbrick watercolor (approval)
 - ii. Art Neahring Portrait of Nolf (approval)

e. Budget/Ordinance Cycle

I. John moved to approve the Budget and Appropriations Ordinance (approval), Karly seconded and voice vote was unanimous.

li. Rachel moved to approve Building and Maintenance Ordinance (approval), Randi seconded and voice vote was unanimous.

The meeting was adjourned at 6:37pm.