

Library Board Meeting

Apr 21, 2022

Attendees: Rick Bunton, Pam Steele, Karly Spell, Rachel Brunner, Randi Webb, John Young, Stephanie Nissen

The meeting was called to order at 6:03pm by Rick Bunton.

John motioned to approve the agenda, Randi seconded.

Pam motioned to approve the Consent agenda, Randi seconded.

Priority Announcements/Information sharing

- a. Art Committee – Inventory/Cataloging – going through the regional artists in the collection and creating a catalog. Determining what to keep and what to auction or donate
- b. Updated website pages – Library of Things, Eagle’s Nest Art Gallery– added images and descriptions to the library of things, new stem kits to add to the collection; adding information to the eagle’s nest website including the Art of Oregon book and current committee members
- c. Upcoming Programs
Summer reading is kicking off Thursday, May 19th 4:30pm-6:30pm

5. Director’s Report: Circulation up 9%, passport income up 25% (Richard is now certified), Attendance up as well; Building maintenance – reinforcing basement steps; going to replace some metal bookshelves; Looking at quotes for people counters & would ideally get them installed in the front of the library and the gallery. Stephanie applied for director’s university, which would be in June, and joined the emerging leaders program in Oregon. Trustee training opportunity May 21st 9-12. Stephanie says the cost will be \$3270 for laptops for the new mobile cart– John moved to approve the expenditure and Randi seconded, voice vote–all in favor; library credit card was hacked in April but it has been resolved. Market plan is almost complete and will be presented at the May meeting. Working with staff about job descriptions and setting up a pay policy, revising some staff policies.

6. President’s Report – none

7. Treasurer’s Report – none

8. Old Business

- a. Art Committee Membership: Pam will join as the second board member
- b. FoL Articles of Dissolution: They have officially dissolved. We have absorbed the funds from the group and will acknowledge the group for the contributions.

9. New Business

- a. Statements of Economic Interest
- b. Strategic Planning Committee Updates
 - Launching the public survey this week.
- c. Personnel/Job Descriptions

Stephanie requested that we add a Part time position for special collections librarian - Karly motioned to approve, Pam seconded

d. Facilities Maintenance Plan

Recommended by the Per capita grant.

e. Policy Review

- i. Linked Patron Agreement (no changes)
- ii. Library Records Retention (no changes)
- iii. Sexual Harassment (no changes)

John motioned to approve the policy review, Rachel seconded.

10. Comments/Questions from Trustees/Public (2 minutes)

11. Adjournment 6:29