

Oregon Public Library District  
Board of Trustees  
November 21st, 2019  
Minutes

1. Call to Order

Meeting was called to order at 6:01 p.m.

Present: Katie Beeh, Wendy Nelson, Rick Bunton, Pam Steele  
Hilaree Lombardo - Director

2. Approval of Agenda

Ms. Beeh moved to approve the agenda, seconded by Ms. Nelson. Approved

3. Consent Agenda

A. Approval of Bills Paid

B. Approval of Minutes

Ms. Beeh moved to approve the consent agenda with the added bills, seconded by Ms. Steele. Mr. Bunton - yes, Ms. Nelson - yes, Ms. Beeh - yes, Ms. Steele - yes. Approved.

4. Priority Announcements/Information sharing

A. Candlelight Walk – Volunteers Needed/Activities on main floor and basement

B. Upcoming Programs

Make & Take Spa Gift

Gift Wrapping

Local Author (Illinois) William Hazel Grove - Wright Brothers. Wrong Story

C. Delegates News – New App through Prairie Cat - All library into in one spot

5. President's Report

No report

6. Treasurer's Report

Ms. Beeh shared the Balance Sheet as of November 19th, 2019 and the Profit & Loss Sheet from October 17 - November 19, 2019.

8. New Business

A. Per Capita Grant Trainings

Must be done by January 15th

B. Holiday Bonuses and pay schedule

Holiday Bonus \$125/staff

Pay schedule from 15th and 30th of the month to every other week

8. Old Business

A. A/C Quotes/ComEd program –

\$7500 Facilities - Plan not important to library at this time

B. Fine Free

Courtesy Notice Hilaree shared new Circulation of Materials Policy

Ms. Nelson moved to accept the policy, seconded by Ms. Beeh

Approved

C. Screen

Prime Time Audio Visual

Friends of the Library plans to cover the \$5400 + tax cost

Motion to proceed by Ms. Beeh, second by Ms. Nelson

Mr. Bunton - yes, Ms. Nelson - yes, Ms. Beeh - yes

Ms Steele - yes Approved

9. Comments/Questions from Trustees/Public (2 minutes)

Ms. Nelson asked about a December meeting during the holidays

Meeting canceled

10. Adjournment

Meeting Adjourned at 6:42 p.m.