

**Oregon Public Library District
Board of Trustees
May 16th, 2019**

Minutes

1. Call to Order
Meeting was called to order by Rick Bunton at 6:01 p.m. Trustees present: Katie Beeh, John Young, Rick Bunton, Pam Steele, Christina Meyer, Jennifer Pierce, and Director Lombardo. Trustee absent: Wendy Nelson
2. Approval of Agenda
Ms. Beeh moved to approve the agenda. Ms. Steele seconded.
Unanimous approval, motion passed.
3. 2 Minutes for Public Questions/Comments
No public comments or questions made.
4. Consent Agenda
Ms. Beeh moved to approve the Consent Agenda. Ms. Meyer seconded.
 - A. Approval of Bills Paid
\$250 was added to bills to pay Flamingo Palace for frame restoration.
 - B. Approval of Minutes
Voice vote: Ms. Beeh-yes, Mr. Young-yes, Mr. Bunton - yes, Ms. Steele-yes, Ms. Meyer-yes, Ms. Pierce-yes. Consent Agenda approved.
5. Priority Announcements/Information sharing
 - A. Passport Fair – 15 passports - 603.95 total earnings
Will try again in March 2020.
 - B. Summer Reading
Kicked off summer reading with a program at OHS with 700 students in attendance. Received \$1,050 in donations and cost was shared with the Mt. Morris library and the school libraries.
 - C. PUG Day/Trustee Trainings
Training videos for trustees and library staff
Prairie Cat offers a one day training in September.
 - D. Minimum Wage Increase
Director Lombardo shared information on pending incremental wage raises required by the State of Illinois.
 - E. MIR Appraisal

value. -Art Gallery received five paintings in donations; they do have

-Meet and Greet: Granddaughter of Leo Makielski is planning a visit to see artwork she didn't know was in the library's collection.

6. President's Report

No President's Report

7. Treasurer's Report

Ms. Beeh shared the Profit and Loss sheets to explain the loss that is shown from mid-April to mid-May, 2019. The Profit & Loss sheet from July 2018 to June 2019 shows we are in the black as monies expected have not arrived in time for board meeting.

8. New Business

A. Trustee Oaths

Mr. Young and Ms. Steele signed the Trustee Oaths, Ms. Nelson was not in attendance.

B. Director's Goals

Director Lambardo shared Personal and Library Goals.

C. Working Budget FY20

Motion by Ms. Beeh to accept the Working Budget with minor changes. Seconded by Ms. Pierce. Ms. Beeh-yes, Mr. Young-yes, Mr. Bunton - yes, Ms. Steele-yes, Ms. Meyer-yes, Ms. Pierce-yes. Working Budget approved.

D. Signature Cards for Banking

Signature cards were signed.

E. Materials Selection Policy

Motion by Ms. Meyer to keep the Materials Selection Policy as is. Ms. Beeh seconded. All in favor. Materials Selection Policy stays the same.

F. Prevailing Wage Policy

Motion by Ms. Beeh to accept the Prevailing Wage Policy. Seconded by Ms. Pierce. All in favor. Prevailing Wage Policy is accepted.

G. Nonresident Fee

Motion by Mr. Young to keep the Nonresident Fee \$120. Seconded

by Ms. Pierce. Ms. Beeh-yes, Mr. Young-yes, Mr. Bunton - yes, Ms. Steele-yes, Ms. Meyer-yes, Ms. Pierce-yes. Motion passed, Nonresident Fee will stay the same.

9. Old Business

A. A/C Quotes

Director Lombardo is in the process of getting quotes for a new air conditioning system. Anderson sent a bid of \$15,000. Waiting on a bid from Area Mechanics who looked at our system and storage space. Contacting ComEd for energy efficiency consultation and possible grant toward an AC system.

10. Comments/Questions from Trustees/Public (2 minutes)

Mentioned setting a date to check the storage area and share with the art committee about what we have. Storage area is crowded with frames, sculpture, and paintings. Off site storage was nixed a long time ago.

11. Adjournment

Ms. Beeh motioned to adjourn at 6:56. Ms. Steele seconded the motion. Motion approved.